



Kent County Regional Laboratory

Request for Water Analysis

- See back for collection & shipping instructions
- Fee **MUST** be enclosed or billing information provided
- ***Required Information**

PLEASE CHECK THE TEST(S) REQUESTED	Fees As of 04/01/16
Drinking Water Bacteria (Total Coliform)	\$16.00
Swimming Pool Bacteria (Total Coliform)	\$16.00
Pond, Lake, Stream, or other Surface water Count for Bacteria	\$19.00
Automated Partial Chemistry: Hardness, Sulfate, Iron, Nitrate, Nitrite, Fluoride, Chloride	\$20.00
Lead	\$18.00
Arsenic	\$18.00
Corrosion control (Lead & Copper)	\$26.00

Collector Code: _____
 0-County Personnel 5-Other
 1-Water Supply Operator
 2-Private Citizen
 3-MDNR
 4-MDA

*Sample Source Code:	*Sample Purpose Code:	*Sample Point Code:
0- Single family dwelling 1- Type I (Community, apartment, subdivision, mobile home park, etc. with 25 or more residents year round) 2- Type II (School, industry, restaurant, office etc. serving 25 or more persons—60 days or more per year) 3- Type III (All other public supplies: duplex, small office) 7- Surface Water- includes bathing beach and wastewater discharge 8- Pool or Spa	0- Routine testing 1- Real estate transaction 2- Repeat sample 3- Construction or New Well 5- Water Quality Problem 9- Other	1- Public System Well 2- Public System Surface Water 3-Untreated Public Distribution 4-Treated Public Distribution 5- Untreated Private Well 6- Treated Softened Private Well 7- Pressure Tank/Plant Tap 9- Other

Report Results To: Fill In Information Below

*Name: _____ *Phone: _____

*Street Address: _____

*City: _____ *State: _____ *Zip Code: _____

Is the billing address the same? YES or NO If no, please provide in space below.

Samples received for compliance purposes after the 30 hour specified EPA hold time, will not be tested or charged. Those samples will receive a report documenting that samples were not tested.

Please Provide Third Party Billing Information Below.

Name: _____ Phone: _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

THIS AREA IS REQUIRED BY THE EPA AND MUST BE FILLED OUT!

*Collection Location (Business/Owner name) *Name of Collector: _____

*Street Address: _____ *Date Collected: _____

*City: _____ *County: _____ *Time Collected: _____

*Township: _____ Well #: _____

WSSN (Water Supply Serial Number)/Pool #: _____ Site Code: _____

1- Kitchen tap 9-Drinking Fountain 2- Bathroom tap 10. Milk House 3- Sample tap 11. Surface Water _____ 4- Outside tap 12. Other _____ 5- Well head 6- Pool 7- Spa 8-Pressure Tank	LAB USE ONLY
Sample Point Bacteria: _____	Check #: _____
Sample Point Chemistry: _____	Cash: _____
	CC: _____
	Amount received: _____
	Initials: _____

Collection and Shipping Instructions

<p>A. For all testing Complete the Request for Water Analysis form (on reverse side) for each set of samples submitted.</p> <p>B. Enclose fee (fees are listed on reverse) with sample, testing will not be initiated without payment.</p> <p>C. Wash your hands thoroughly with soap and water. Select a clean, cold-water faucet in good working order.</p> <p>D. Do not open the bottle until you are ready to collect the sample. DO NOT RINSE THE BOTTLE BEFORE COLLECTING THE SAMPLE! Do not touch the inside of the cap or the bottle.</p>	
<p style="text-align: center;">Bacteria (Total Coliforms & E.Coli)</p> <p>100 mL clear bottle with a white cap, with a seal. Please note: there is a white powder chemical preservative in this bottle.</p>	<ol style="list-style-type: none"> 1. Remove attachments: aerators (small screen), and hose connections. Disinfect faucet with bleach. 2. Allow the water to run at full flow for about 10 minutes (until water is cold). 3. Reduce the flow to avoid splashing, and collect the sample directly into the collection bottle. DO NOT allow water from the outside surface of the faucet or tap to drip into the bottle. 4. Fill the bottle just above the 100 mL line, 100 mL is REQUIRED to perform the testing. Screw the cap tight to prevent leakage and return the sample to the laboratory within 30 hours of collection.
<p style="text-align: center;">Partial Chemistry (Water Quality)</p> <p>100 mL cloudy bottle with a black cap, does not have a seal. <u>NEVER USE THE BOTTLE WITH THE PRESERVATIVE FOR TESTING!</u></p>	<ol style="list-style-type: none"> 1. Remove attachments: aerators (small screen), and hose connections. 2. Allow the water to run at full flow for about 10 minutes (until water is cold). 3. Collect the sample directly into the collection bottle. DO NOT allow water from the outside surface of the faucet or tap to drip into the bottle. 4. Fill the bottle to the bottom of the bottle neck. Screw the cap tight to prevent leakage. 5. PARTIAL CHEMISTRY SAMPLES MUST BE SHIPPED OR DELIVERED TO THE LABORATORY IN A COOLER WITH ICE PACKS AND TESTING MUST BE COMPLETED WITHIN 48 HOURS OF COLLECTION.
<p style="text-align: center;">Lead</p> <p>100 mL amber bottle with a white cap</p>	<ol style="list-style-type: none"> 1. The sample must be the FIRST DRAW after the 6 hour waiting period. Do not collect samples after a long weekend or when the faucet has not been used for an extended period. Water MUST NOT BE IN USE FOR 6 HOURS PRIOR TO TESTING (Do not flush toilets, run faucets, or run appliances). 2. Choose a faucet used for drinking i.e. kitchen or bathroom. 3. Collect the sample directly into the collection bottle. Fill the bottle just above the 100 mL line 100 mL is REQUIRED to perform the testing. Screw the cap tight to prevent leakage and return the sample to laboratory within 14 days of collection.
<p style="text-align: center;">Arsenic</p> <p>100 mL amber bottle with a white cap</p>	<ol style="list-style-type: none"> 1. Remove attachments: aerators (small screen), and hose connections. 2. Allow the water to run at full flow for about 10 minutes (until water is cold). 3. Collect the sample directly into the collection bottle. DO NOT allow water from the outside surface of the faucet or tap to drip into the bottle. 4. Fill the bottle to the bottom of the bottle neck. Screw the cap tight to prevent leakage and return the sample to laboratory within 14 days of collection.
<p style="text-align: center;">Corrosion Control (Lead & Copper)</p> <p>1000 mL amber bottle with a white cap</p>	<ol style="list-style-type: none"> 1. Samples for Compliance with the Lead and Copper Rule MUST be submitted in a 1000mL collection container. 2. The sample must be the FIRST DRAW after the 6 hour waiting period. Do not collect samples after a long weekend or when the faucet has not been used for an extended period. Water MUST NOT BE IN USE FOR 6 HOURS PRIOR TO TESTING (Do not flush toilets, run faucets, or run appliances). 3. Choose a faucet used for drinking i.e. kitchen or bathroom. 4. Collect the sample directly into the collection bottle. Fill the bottle just above the 1000 mL line 1000 mL is REQUIRED to perform the testing. Screw the cap tight to prevent leakage and return the sample to laboratory within 14 days of collection.

Revised 11/08/2016-alc

Samples can be sent by the company of your choice, samples should not be shipped Thursdays, Fridays or before a holiday.

Shipping address if using UPS or FEDEX is

KCHD-Laboratory
700 Fuller Ave, NE
Grand Rapids, MI 49503

Shipping address if using USPS is

KCHD-Laboratory
PO Box 355
Grand Rapids, MI 49501